

TABQUIK Import

- 1.) Open Excel and place the headers from TABQUIK in the same order into Excel.

	A	B	C	D
1	Year	Patient Name	Date of Birth	Chart Code

↑ Desktop
 Enter file name here
 CSV (Comma delimited) (*.csv)

- 2.) Save Spreadsheet as .CSV – comma delimited

- 3.) Add desired data in columns of Excel spreadsheet and save. (For future imports use the same spreadsheet after clearing data or a new spreadsheet with same headers) (If adding to the same spreadsheet your import may become difficult to use due to size) (200 to 300 rows max.)

- 4.) Open TABQUIK (Tab 1 Choose label) then click (Tab 2 Enter Data)

- 5.) Click on Import

- 6.) In the Import Data window check the box in front of First row contain column names/Click on Choose File and choose your CSV comma delimited file/Click on Import.

- 7.) Completed import

	COLOR BAR TEXT	CLASSIFICATION	COLOR CODE #	YEAR	BARCODE
<input type="checkbox"/>	rirt	rirt	1	21	123456
<input type="checkbox"/>	sfthsdt	sth	2	21	123456
<input type="checkbox"/>	seger	zdf	1	02	2346